Licensure Information Available On-line

General licensure information and forms are available at the Board of Educational Examiners (BOEE) website, www.state.ia.us/boee.

To access information about a teacher's license or any practitioner who is currently employed in an lowa school, please follow the steps listed below:

- Enter the BOEE's website, www.state.ia.us/boee
- Click on Search for Information on a Teacher's or Administrator's License or Assignment
- Review the note and then select Click Here to Continue
- Enter your search criteria. You must enter three characters of the school district or district number, or school name, and at least one letter of the teacher's last name to perform a search
- Click on Search to see the results
- Click on practitioner's name to view license information

All practitioners may view their own license, update their demographic information, order a duplicate license, or renew a Standard or Master Educator license by following the steps listed below:

- Enter the BOEE's website, <u>www.state.ia.us/boee</u>
- Click on Search for Information on a Teacher's or Administrator's License or Assignment
- Review the note and then select Click Here to Continue
- Select Practitioner Logon in the upper left hand corner
- Enter your SSN, DOE Folder Number, and Date of Birth
- · Click on "Logon"
- Practitioner's information will be displayed